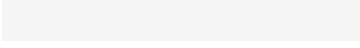




**Sri Dharmasthala Manjunatheshwara College**  
(Autonomous), Ujire-574 240, Dakshina Kannada, Karnataka State  
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## 6.1.2

# Online mark Entry Notice and Instruction manual



### Mark Entry on EERPMS

Please follow these steps to enter marks on EERPMS.

**Step 1:** Login to EERPMS using HoD's credentials

**Step 2:** In the main menu select **Examinations**

**Step 3:** In the scroll down menu select **Evaluations**

**Step 4:** Evaluations scheduled date Evaluator's name (HoD's name) will be displayed.

- In the tab below that **Select Exam** (Degree 1<sup>st</sup> Internal Examination – October 2023)


**Step 5:** **Select Subject** from the dropdown menu – All courses (except open elective) handled by your department will be shown here. **Select the course** that you wish to enter the mark. Student list for the same will be displayed. Now you can start entering marks.

Please note that the Activity and Internal Test marks titles are given separately. Select appropriate one.

**Example:**

- To enter 1<sup>st</sup> Sem Chemistry Activity marks – Select **Chemistry- S1-Theory – Activity**
- To enter 1<sup>st</sup> Sem Chemistry Test marks – Select **Chemistry- S1-Theory – Internal**

The link will be active till 17-10-2023. Use desktop or laptop for convenience. If you require further assistance please contact Exam Office.

  
**Registrar (Evaluation)**

  
**Principal**



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DAKSHINA KANNADA, KARNATAKA STATE

**NOTICE**

All the faculty members are informed to enter the marks of  
1st Internal Test and Activity before 17-10-2023 on the  
EERPMS software using respective HOD's login credentials.

  
Registrar (Evaluation)

Date: 09-10-2023

  
Principal